

RESOLUTION 2024-09
Establishment of Travel Expenditure Rates

WHEREAS, since the cost of fuel, meals, lodging and travel, in general, are ever increasing, and
WHEREAS, the County Commissioners are required to review the rate of reimbursement annually, and
WHEREAS, the County Commissioners have the duty and authority to establish the County reimbursements methods and rates, and
BE IT THEREFORE RESOLVED, that the Butte County Board of Commissioners set the mileage rate for usage of personal vehicles for County business based at the state rate of \$0.51 per mile, overnight lodging shall be set at the least cost of available room. In-State Lodging \$75.00 + tax and Out-of-State Lodging \$175.00 + tax. Meal rates based at the state rate for breakfast, lunch and dinner shall be the actual cost up to a maximum (In-State) of: breakfast \$6.00, lunch \$14.00 and dinner \$20.00 and maximum (Out-of-State) of: breakfast \$10.00, lunch \$18.00 and dinner \$28.00. All travel expenditures shall be submitted on a county travel voucher to the Auditor/Treasurer for review and payment.

Dated this 2nd day of January 2024.

BOARD OF BUTTE COUNTY COMMISSIONERS

/s/ _____

, CHAIRPERSON

ATTEST: /s/ _____

Annie Capp, BUTTE COUNTY AUDITOR

