Butte County Fairgrounds Rental and Use Agreement

Event: _	
Date:	

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Butte County Fairgrounds Rental and Use Agreement

Event Name:	·· · · · · · · · · · · · · · · · · · ·				
Contact Informa	tion:				·
Name of Renter				Alexander and a second a second and a second a second and	***
·		n:			
Event Date(s) Clean-up Date): : e(s):	puested: f people who will attend:		Hour(s): Hour(s):	
l am applying to use the: Please check property requested)		Pavilion (main floor) Large Vendor Concession Main Grandstand JR Leaders Concession Campground / RV & Tent	0000	Main Restrooms Arena and Corral Areas Venue Seating Other: Other:	Office use Only

Event Name:	
Compliance with Butte County Ordinance Please review the Butte County Ordinance	es: es located at http://www.buttesd.org/commission
Additional contacts: Names & contact number of event represapplicable)	sentatives or sub-contractors (i.e. security, garbage, etc.): (if
Name:	Title:
Phone:	Representing:
Name:	Title:
Phone:	Representing:
Name:	Title:
Phone:	Representing:
Name:	Title:
Phone:	Representing:
Name:	Title:
Phone:	Representing:

Renter Type: (Check One) Rental Fees:		Government ed in the Fairgrounds Guidelines a	nd Information Sheet
		Fairgrounds Facilities	Campground Facilities
	Duite	\$35 / Hr.	\$45 / Day (RV)
	Private	\$500 / Day	\$20/Day (Tent)
	Government Agencies	No charge	No charge
	Deposit (Refundable): \$50 Key Deposit (O	al Fees subject to chan 00 minimum (no alcohol) or \$1 One Key or All Keys)(Refundabl ancellation and reservation	000 minimum (serving alcohol) e): \$100.00
<u>Fees</u>	•	<u>Refundabl</u>	-
Fairgrounds Fac	ilities \$	Key Deposit	\$
Campground Fa	cilities	Cleaning/Da	•
	cilities \$	Cleaning/Da Total D epo	mage Deposit \$
	\$ parate checks to Butt	Total Depo e County (one check for even	mage Deposit \$sit \$
Total Fees Please write se	\$ parate checks to Butt	Total Depo e County (one check for even	mage Deposit \$sit \$
Total Fees Please write se	\$ parate checks to Butt	Total Depo e County (one check for even	mage Deposit \$sit \$t and one check for deposits)
Total Fees Please write se Organization: Name:	\$eparate checks to Butt	Total Depo e County (one check for even	mage Deposit \$sit \$
Total Fees Please write se Organization: Name:	\$eparate checks to Butt	Total Depo e County (one check for even	mage Deposit \$sit \$t and one check for deposits)
Total Fees Please write se Organization: Name: Signature:	\$eparate checks to Butt	Total Depo e County (one check for even Title	mage Deposit \$sit \$t and one check for deposits)
Total Fees Please write se Organization: Name: Signature: For Office Use O	\$ eparate checks to Butt nly:	Total Depo e County (one check for even Title Date	mage Deposit \$sit \$t and one check for deposits)

Acknowledgement of Use Rules and Regulations

1.	am Rei	e Renter assumes responsibility for damage to the rented building(s) and/or area(s) and its renities during the time of usage, including any time necessary for set-up and clean-up. The inter will replace or repair, at the Renter's expense, any property damaged beyond normal wear ditear, at the option of Butte County. Liability will be the actual repair or replacement cost and I not be limited to the damage and cleaning deposit. Initials
2.	age wil	the event there is damage to the Fairgrounds or its amenities, Butte County or its appointed ent will notify the undersigned Renter of the nature and extent of the damage. Butte County provide an appraisal of the repair or replacement within 10 days of the event. The Renter be billed for any amount that exceeds the damage/cleaning deposit.
3.	the	Renter agrees to leave the building and grounds in as good or better condition at the end of event. Any additional clean-up required after the event will be billed to the Renter at a rate of 5.00 per hour per person required to perform the work. Initials:
4.	The wit	Renter is responsible for trash dumpster(s), the removal of the trash, and all costs associated h trash generated from the event. Initials:
5.	l un	derstand and agree: (Please Check Box for your Acknowledgement)
		The Renter, or his/her designee, must be in attendance at all times during the event.
		I have read and signed the Alcohol Policy form (if any alcohol will be present).
		All guests must remain in the vicinity of the building or area rented and are not allowed to roam the Fairgrounds or enter other buildings.
		Smoking on County property, including the Fairgrounds, is prohibited except in designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, or electronic cigarette on any County property which is not designated a smoking area or in any building or structure.
	0	Any open flame or fire is prohibited anywhere on the fairgrounds. This includes candles, campfires, or other open fire sources.
		The Renter will not allow anyone to interfere with the fire alarm system.
		All vehicles must be parked in designated parking areas. No vehicles may park in the Fire Lanes surrounding the buildings.
		The Renter, or his/her designee, will assure that all garbage is placed in containers for the event.
		The Renter agrees to pay for any damage or cleaning that exceeds the deposit amount with in ten (10) days of the date the Renter is notified of any overages.
		Use of the Pavilion is limited to the main floor only. The upper floor and balcony are specifically off-limits and may not be used or accessed by the Renter or his/her guests.
		If decorations are used, only painter's tape (low adhesive) can be used on any surfaces. No holes may be made on Fairgrounds property. The Renter must remove all decorations and attachments.

		The Renter will not allow alterations, of any kind, to the buildings or grounds without the express permission of Butte County, or the Commission's Designee. This includes, but is not limited to, installation of equipment, installation of wiring, cable or other devices or any alteration of the building.
		The Exit doors must be unlocked and cannot be blocked during the event.
		Unless otherwise specified by the Butte County Commission, or the Commission's Designee, all events must end by 10:00 p.m. Sunday – Thursday and 12:00 p.m. Friday – Saturday. Depending on the nature of the event, Butte County may require a security presence at the event. Contact Butte County Commission or the Commission's Designee, for more details.
		The Renter will not permit noise that may cause inconvenience, annoyance or alarm to others. Any event that may generate excessive noise must take place between the hours of 7:00 a.m. — 10:00 p.m.
		In case of an emergency, such as a fire, dial 911. In the case of a <u>non-emergency</u> , the Sheriff's Department number is (605) 892-2737 and the Belle Fourche Fire Department number is (605) 892-6237.
		In case of issues related to the Fairgrounds during off business hours such as electrical problems, wastewater issues, lighting problems, property related issues, etc. contact the, the Sheriff's Department number at (605) 892-2737.
6.	Outdo	or/Animal Events: (Check Acknowledgement)
	☐ The	Renter is responsible for removal of all animal waste, feed, straw, and garbage.
	☐ The	Renter is responsible for cleaning restrooms after the event (if used).
	☐ The	Renter is responsible for cleaning all areas used for the event; including the staging areas, bunds, seating areas, parking areas, and buildings.
Or	ganizatio	n:
Na	me:	Title:
Sig	nature:	Date:

Insurance and Liability

Overview:

When the general public uses County facilities for special events which pose a high risk of injury (for example, outdoor recreational activities or athletic events), each participant is required to sign a Waiver of Liability, Indemnification, and Medical Release.

The waiver form may not be significantly modified. It has been written to comply with a 1994 Supreme Court decision, which stated:

- Pre-injury releases are much more likely to be deemed valid and enforceable when they are written on a separate document—that is, not imbedded in an application, rental agreement or sign-up sheet;
- Unless the intention of the parties is expressed in unmistakable language, an exculpatory clause will not be deemed to insulate a party from liability for his own negligent acts...what the law demands is that such provisions be clear and coherent; and
- The more inherently dangerous or risky the recreational activity, the more likely that an anticipatory release will be held valid.

The form can, and should be, modified to specifically identify the activity involved. In the case of a particularly dangerous activity, the level of risk involved should also be stated. For example, it may not be sufficient to name the activity "motorcycle stunts." The release form should specify the level of difficulty of the stunts.

NOTE:

High risk activities warrant the use of either a Facilities Use Agreement which requires the user to carry liability coverage, or participant liability waivers, or both. The process of determining when to require insurance of the user and/or when to require signed waivers of participants can be a difficult one. Unfortunately, with the wide variety of activities, events and facilities across County government, there is no way to establish a standard policy to specifically address all cases. Please contact the Butte County Auditor's Office at 605-892-4485 to determine whether Event Liability Insurance is needed.

The following pages include:

- Facilities Use Agreement Indemnification and Insurance Clause
- Event Sponsor Release and Indemnification Agreement
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment for Minor(s)

Facilities Use Agreement Indemnification and Insurance Clause

The User agrees to indemnify and hold Butte County and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that Butte County and its officers, agents, and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the User and those the user brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

The User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement, and agrees to pay Butte County for all damages caused to the facilities resulting from the User's activities hereunder.

The User represents pursuant to this agreement, adequately trained personnel will supervise its activities. The User represents that the User will observe, and require the participants in the activity to observe, all safety rules for the facility and the activity. The User acknowledges that Butte County does not have a duty to, and will not provide, supervision of the activity.

The User shall maintain occurrence-based commercial general liability insurance, or its equivalent form, with a limit of not less than one million dollars (\$1,000,000) for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. Five (5) days prior to commencement of this Agreement, User shall furnish Butte County, or its authorized representative, with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and provide that such insurance shall not be canceled, except on thirty (30) days prior written notice to Butte County. Butte County reserves the right to require additional commercial general liability insurance necessary to protect the interests of Butte County.

I have read this Facilities Use Agreement Indemnification and Insurance Clause

Organization:	
Name:	Title:
Signature:	
STATE OF SS. COUNTY OF On this day of, 20 in and for said county and state, personally came _ personally known to me to be the person whose nar said instrument to be their free and voluntary act an	, before me a Notary Public, duly commissioned and qualified ne is affixed to the above instrument, and acknowledged the d deed.
(Seal)	Notary Public My Commission Expires:

Renter - Release and Indemnification Agreement

This is a Release of Liability Indemnification Agreement. The Renter must read carefully before signing.

Count	sideration for being permitted to engage in the following special event activities at t y Fairgrounds property (describe event activities in detail):	he Butte
The Re	enter hereby acknowledges, represents, and agrees as follows:	
	We understand that the above-described activities may be dangerous and do, or make the risks of injury, loss or damage to us and/or third parties. We further acknowledge risks may include but may not be limited to bodily injury, personal injury, sickness, death, and property loss or damage, arising from the following circumstances, among the control of the control	that such
		Initials
В.	If required by this paragraph, we agree to require each participant in our special evexecute a RELEASE AND INDEMNIFICATION AGREEMENT for ourselves and for Butter a form approved by the County. Contact the Butte County Auditor's Office at 605-8 determine if a RELEASE AND INDEMNIFICATION AGREEMENT is required.	ent to e County, on
	Participant Release and Indemnification required? YESNO	
		Initials
C.	We agree to procure, keep in force, and pay for special event insurance coverage, for insurer acceptable to Butte County for the duration of the above-described activities	rom an
		Initials
D.	By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we hereby expressly such risks of injury, loss, or damage to us or any other related third party arising out way related to the above described activities, whether or not caused by the act, om negligence, or other fault of Butte County, its officers, its employees, or by any other	of or in any

5 /	By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we further hereby exempt, release and discharge Butte County, its officers, and its employees, from any and all claims, demands and actions for such injury, loss, or damage, arising out of, or in any way related to, the above described activities, whether or not caused by the act, omission, negligence, or other fault of Butte County, its officers, its employees, or by any other cause.
	Initials
F.	We further agree to defend, indemnify, and hold harmless Butte County, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims and demands, including any third party claim asserted against Butte County, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage; including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other kind of loss of any kind whatsoever, which arises out of or are in any way related to the above described activities. Whether or not caused by our act, omission, negligence, or other fault of Butte County, its officers, its employees, or by any other cause.
	Initials
G.	By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I/we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of Butte County, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as permitted by the laws of the State of South Dakota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.
	Initials
H.	We understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of South Dakota, and that jurisdiction and venue for any suit of cause of action under this agreement shall lie in the courts of Butte County, South Dakota.
	Initials
I.	This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.
	Initials
an orga unders AGREE	ELEASE AND INDEMNIFICATION AGREEMENT is hereby executed by the Renter. If the Renter is anization or corporation, this RELEASE AND INDEMNIFICATION AGREEMENT is executed by the igned party, who represents that he or she is properly authorized to bind the Renter to this MENT.
	Title:
	re: Date:

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By my	y signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily ne the risks involved in participating in (describe event activities in detail)
By my	signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns,
perso	nal representatives, and agents, I hereby:
1.	Waive any claim or cause of action against and release from liability Butte County, its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
2.	Agree to indemnify and hold harmless Butte County, its officers, employees and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
3.	Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.
and Co substa assura	read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement, onsent to Medical Treatment. I and fully understand its terms, understand that I have given up intial rights by signing it. I have signed it freely and voluntarily without any inducement, ince, or guarantee being made to me, and intend my signature to be complete and ditional release of liability to the greatest extend allowed by law.
Name:	Date of Birth:
Addres	SS:
Signatu	ure: Date:

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment (Minor child/Parent or Legal Guardian)

•	ntarily assume the risks involved in participating in (ware of, appreciate the character of, and describe event activities in detail)
By our	or signatures below, on behalf of ourselves, our min est, assigns, personal representatives, and agents, v	or child, our heirs, next of kin, successors in we hereby:
1.	 Waive any claim or cause of action against and re employees, and agents for any liability for injurie participation in the activity listed above; 	elease from liability Butte County, ts officers, es to person or property resulting from
2.	 Agree to indemnify and hold harmless Butte Cou claims, causes of action, or liability to any other p listed above; 	nty, its officers, employees, and agents for any person arising from participation in the activity
3.	Consent to receive any medical treatment deeme listed above; and	ed advisable during participation in the activity
4.	the minor child named below.	
have Conser substa	Acknowledge that we are signing below as a mine the minor child named below. Tread this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its tendential rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend reditional release of liability to the greatest extend a	tion of the Risk and Indemnity Agreement an rms, understand that I have given up d voluntarily without any inducement, ny signature to be complete and
have Conser Substa assura	the minor child named below. read this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its tendential rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend r	tion of the Risk and Indemnity Agreement an rms, understand that I have given up d voluntarily without any inducement, ny signature to be complete and allowed by law.
have Consersubsta assura ancond	the minor child named below. read this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its tendential rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend reditional release of liability to the greatest extend a	tion of the Risk and Indemnity Agreement an rms, understand that I have given up d voluntarily without any inducement, ny signature to be complete and allowed by law. Date of Birth:
have Consersubsta assuration ancond Minor's	the minor child named below. read this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its tendential rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend reditional release of liability to the greatest extend a 's Name:	tion of the Risk and Indemnity Agreement an rms, understand that I have given up d voluntarily without any inducement, ny signature to be complete and allowed by law. Date of Birth:
have Consersubsta assuration of inor's Addres	the minor child named below. read this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its tendential rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend reditional release of liability to the greatest extend a 's Name:	tion of the Risk and Indemnity Agreement anoms, understand that I have given up d voluntarily without any inducement, my signature to be complete and allowed by law. Date of Birth: Date:
have Consersubsta assura uncond Minor's Addres Signatu	the minor child named below. read this Release and Waiver of Liability, Assumpent to Medical Treatment. I fully understand its terminated rights by signing it. I have signed it freely an ance, or guarantee being made to me, and intend reditional release of liability to the greatest extend a 's Name: ss: ure:	tion of the Risk and Indemnity Agreement an rms, understand that I have given up d voluntarily without any inducement, my signature to be complete and allowed by law. Date of Birth: Date: Date of Birth:

Butte County Fairgrounds Building Rental Rules

*Building Rental Rules only apply if the event is utilizing any structure on the premises.

In addition to the rental agreement, the following rules are in force:

- No fog machine or similar device may be used in the buildings as they will set off the smoke alarms.
- No alcohol is allowed on any portion of the Fairgrounds unless the Butte County
 Commission, or its authorized representative, has given consent, and the Alcohol Policy has been
 signed and approved. The presence of alcohol without the prior written consent of the Butte
 County Board of County Commissioners shall result in loss of any and all security deposit.
- No nails, staples, or tacks may be used to affix any item to any County property. Painter's tape (low adhesive) is allowed.
- All decorations must be flame retardant in accordance with fire code.
- All exit lights must remain uncovered and visible.
- No smoking is allowed on any county property, including buildings or structures; except in
 designated smoking areas. No person shall smoke or carry any lighted smoking instrument, any
 cigar, cigarette, pipe, electronic cigarette or other smoking equipment on county property.
- No open flame or open fire sources are allowed on county property, including candles, sparklers, or other sources of flame.
- Propane usage is allowed with prior consent of Butte County, or its authorized representative.
- Clean up after your event, including but not limited to:
 - Sweep floors & mop spills
 - Empty trash in building & dispose of in receptacles outside
 - Sweep and mop restrooms & wipe down all counter-tops, sinks, toilets
 - Take down any and all decorations and remove tape
 - Pick up trash within the entire Fairgrounds
 - Remove all banners
 - Clean and dispose of all manure
- Butte County, or its authorized representative, will return any Deposit after the Fairgrounds and facilities are inspected, and no deficiencies have been reported.

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Responsibilities to and of the Concessionaire

- A. The Concessionaire shall sell quality food and beverages; schedule and provide full maintenance of the concession premises; employ, train, and supervise personnel with appropriate qualifications and experience to assist in such functions; perform or supervise employees in the performance of all other tasks related to the operation, maintenance of the concession premises; and pay for and obtain all licenses and permits necessary for the operation of the concessions granted. The Concessionaire may offer the sale of additional items from the Concession Premises but shall be limited to food and beverage and approved by Butte County or its authorized representative.
- B. The Concessionaire shall not sell alcohol of any kind. Alcohol during events held at the Butte County Fairgrounds is the sole responsibility of the Event Organizer. The event organizer will have access to the coolers and the outside bars in the facility.
- C. Concessionaire shall at its own expense, at all times, keep the Concession Premises, and areas within twenty-five (25) feet, in a neat, clean, safe, and sanitary condition; and keep the glass of all windows and doors serving such areas clean and presentable. Concessionaire shall furnish all cleaning supplies and materials needed to operate such areas in the manner prescribed in this agreement; Concessionaire shall provide or perform all necessary janitorial service to adequately maintain the inside and outside of such areas including concession seating. Concessionaire shall be responsible for keeping the areas within twenty-five (25) feet of the perimeter of such areas free of litter and clean of spills resulting from concession operations. The concessionaire shall be obligated to maintain a regular cleaning schedule, as well as a regular schedule for pest extermination services.
- D. Concessionaire shall maintain garbage collection within the concession premises and within twenty-five (25) feet of the premises. All garbage shall be disposed into a dumpster provided by the Event Organizer. The Concessionaire shall <u>NOT</u> pay for garbage service during events.
- E. Concessionaire shall be open for business during all special events approved by Butte County, where the concession service is requested for the Butte County Fairgrounds. If the event organizer is not requesting concession services, the event organizer cannot bring in other vendors to provide food and beverage for the event. The hours of operation of the concession premises shall coincide with the hours of the event scheduled and the hours of operation shall be coordinated between the Concessionaire and the Event Organizer.

Part of the facility use agreement is a guaranteed \$250.00 per day to the Concessionaire, when concessions are requested by the Event Organizer. If the event does not produce \$250.00 per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed \$250.00 per day.

Title:
Date:

Alcohol Policy for Facility Rentals

Alcohol is not allowed in any building or on the grounds of the Butte County Fairgrounds including the parking area without the expressed, written, consent of Butte County Commission. To obtain permission to serve alcoholic beverages the Butte County Commission MUST be contacted, in writing, through the Butte County Auditor at auditor@buttesd.org or by telephone at 605-892-4485. Alcoholic beverages are NOT permitted outside of the Fairgrounds.

The sale of alcoholic beverages may be allowed by acquiring a special alcoholic beverage license in accordance with South Dakota Codified Law Title 35. This application can be obtained from the Butte County Auditor. The process to obtain alcohol licenses may take up to forty-five (45) days.

Beer, wine and wine cooler type alcoholic beverages are the only types of alcoholic beverages allowed on the Fairgrounds property. Any "hard" or "mixing" type alcoholic beverages, including spirits and liquor, are <u>NOT</u> allowed on the Fairgrounds property during any special event.

If the undersigned represents a Private Party, the serving of alcoholic beverages is allowed without a special alcoholic beverage license, provided that the event is invitation only, not open to the public, no public advertising, and no money is involved (no cash bars, no donation and the cost of the alcohol cannot be hidden in an entry fee). Again, alcoholic beverages are NOT permitted outside of the Fairgrounds. The Chairman of the Butte County Commission MUST be contacted, as provided above. After a review of the request for the serving of alcoholic beverages, the Butte County Commission will approve or disapprove of the request. The User will receive notification in written form from the Butte County Commission or its action.

The presence of alcohol without the prior written consent of the Butte County Board of County Commissioners shall result in loss of any and all security deposit, without prior written notice.

For those functions where consent has been given the following rules must be followed:

- The User will also, at their expense, provide adequate licensed certified security to cover the
 event. The User must provide Butte County with the name(s) of any security, and a copy of
 their certification. Any Security must agree not to drink alcohol themselves.
- Butte County or its authorized representative will not issue keys for the facilities (i.e. Pavilion/bathroom) until this information is received and confirmed.
- The User is solely and wholly responsible to ensure all rules and regulations in regards to the serving of alcohol are followed.
 YES, we will have alcohol at the contracted event and will abide by the Fairgrounds Alcohol

u	YES, we will have alcohol at the contracted event and will abide by the Fairgrounds Alcohol Policy.		
	and agree to police the buildings and nt.		
Organia	zation:		
Name:		Title:	
Signatu	re:	Date:	

General Business within the Fairgrounds

-				
1.	If you will be selling any items (tangible persor copy of South Dakota Sales Tax Licenses to the licensing contact the following: South Dakota Department of Revenue Offi 445 East Capitol Ave Pierre, SD 57501-3185 (605) 773-3311	nal property), you and any vendors must present a Butte County Auditor. For information on sales tax ice		
		Initials		
2.	If vendors will be used during an approved event at the Butte County Fairgrounds, all vendors shall comply with all County Ordinances and South Dakota Codified Law. In addition, vendors may be limited to designated areas as provided and approved by Butte County, or its authorized representative. As the Renter, you must certify that you understand the laws related to general business and vending within the Butte County and the State of South Dakota.			
		Initials		
3.				
	•	Initials		
1.	The Renter acknowledges that Butte County has spaces within the Butte County Fairgrounds. The the concession space have been provided and are	contracted a concessionaire to operate concession e responsibilities in regards to the concessionaire and e understood by the event organizer.		
		Initials		
)rg	anization:			
lan	ne:	Title:		
	ature:			
or	Office Use Only:			
ale	s Tax Number (If Applicable):			
	Fees Received:			
	Representative:			
	ature:			
utt	e County Fairgrounds Rental Agreement			

County Equipment and Services

Limitations on the Provision of County Services; Cost and/or Fees

- A. Approval for use of the Butte County Fairgrounds does not obligate or require Butte County to provide services, equipment, or personnel in support of an event.
- B. If County services, equipment, or personnel are necessary to support of an event, the Butte County Commission will charge the Renter a cost determined by the Department Head in supervision of the services provided. The cost for use of equipment, personnel, and services is determined prior to submittal of application. Additional services requested during the event will incur addition costs. ONLY the Department Head in supervision of the services provided shall approve additional services requested! Additional costs, if applicable, shall be mutually agreed upon prior to service and paid for prior to the service provided.
- C. Prior to submitting this application, the Renter must meet with the proper County Department Head to determine costs and availability of services requested. A letter from the appropriate County Department stating the total costs and services available must be submitted with the application, along with payment for the services with the entire application.

Equipment and Services Provided (Included in Rental Fees)

- Electricity (existing facilities only additional power is the responsibility of the Renter, with approval from Butte County, or its authorized representative)
- Water and Sewer (existing facilities only additional services are the responsibility of the Renter, with approval from Butte County or its authorized representative)
- Yard Hydrants (water sources) The County has several yard hydrants available upon request throughout the property; however, hoses, stock tanks, etc. are the responsibility of Renter.
- Restrooms Restrooms are available for events however, the cleaning of the restrooms is the
 responsibility of the Renter. In addition, if the existing facilities are not adequate for the
 projected number of patrons, additional facilities are the responsibility of the Renter.

Equipment and Services upon Request and Availability with Cost (NOT Included in Rental Fees)

- Fire hydrants will NOT be available for event usage at any time and shall be kept clear for access in case of emergency.
- Additional services not specifically listed below shall be considered, evaluated, and determined
 if Butte County will provide the service. If the service can be provided a cost, if required, will be
 determined in writing prior to the event.

General Fairgrounds Services:

- o Garbage pick-up
- Costs for emptying dumpsters if utilized

Renter Reference Sheet

Renter/Organization Name:					
Requirements (If first time renter): • 3 References • References cannot be a part of your organization or event • Each Reference must have complete information					
The Butte County Commissioners or its auth evaluate your performance as a renter.	orized representative may contact references to				
1) Name:	Phone Number:				
	Event Name:				
	Email:				
	Phone Number:				
	Event Name:				
	Email:				
3) Name:	Phone Number:				
	Event Name:				
Event Location:	Email:				
I have read the foregoing rental agreement and all of information attached hereto, and incorporated herein obligations in connection with use of the Butte County RESERVATIONS WILL NOT BE CONFIRMED UNTIL THE RECEIVED.	by this reference. I fully understand my rights and				
Organization:					
Name:					
Signature:	Date:				
Daytime Phone Number:					
Date of your Event(s):Gro	pup/Event Name:				
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