



BUTTE COUNTY EQUALIZATION & PLANNING

117 5TH AVE, BELLE FOURCHE, SD 57717
605-892-3950 – Email: Cristina@buttesd.org

Planning Commission Meeting – February 16, 2024

The regular meeting of the Butte County Planning Commission held February 16, 2024, at 1:00 P.M. in the Commissioner's Room at the Butte County Courthouse, Belle Fourche, SD.

Present were Planning Board Chairman Heidi Lewis, Vice Chairman Tom Cooper, Planning Board Members Chad Erk, Bill O'Dea, Cody Burke as well as the Director of Equalization and Planning Cristina Wilson, Planning Staff Megan Goshorn and Butte County State's Attorney LeEllen McCartney. Present as guests were several members of the public. Chairman Lewis called the meeting to order at 1:00 P.M. Motion to approve the agenda made by Bill O'Dea. Seconded by Chad Erk. Vote Unanimous. Motion Carried.

Motion made by Tom Cooper to approve January 9, 2024, minutes. Seconded by Chad Erk. Vote Unanimous. Motion Carried.

The swearing in of new Planning Board Member Cody Burke was held. Motions for new Board Members were made. Motion for Heidi Lewis to serve as 2024 Planning Board Chairman was made by Tom Cooper. Seconded by Bill O'Dea. Vote Unanimous. Motion carried. Motion for Tom Cooper to serve as 2024 Planning Board Vice Chairman was made by Chad Erk. Seconded by Cody Burke. Vote Unanimous. Motion carried. Motion for Bill O'Dea to serve as Planning Board Secretary was made by Tom Cooper. Seconded by Chad Erk. Vote Unanimous. Motion carried.

1. **SKETCH/ LETTER OF INTENT**

OWNER: ROBERT SHEAR

LOTS G, H, I, J, K, L AND M OF PEACEFUL PINES SUBDIVISION LOCATED IN THE NE4SE4 OF SECTION 8, T8N, R2E, BHM, BUTTE COUNTY, SOUTH DAKOTA

Review of sketch and letter of intent. Discussion was held regarding a secondary access. Lot M was in question as to whether a secondary access was needed. Recommendation from Emergency Services was requested.

Motion to approve Sketch/Letter of Intent made by Chad Erk. Seconded by Tom Cooper. Vote Unanimous. Motion Carried

2. **SKETCH/ LETTER OF INTENT**

OWNER: KEVIN & TOIA TANNINEN

TBD EXISTING: LOT 2 BEUNA VISTA ESTATES LOCATED IN THE NW4SE4 OF SECTION 28, T8N, R1E, BHM, BUTTE COUNTY, SOUTH DAKOTA

Review of sketch and letter of intent. Discussion held regarding existing covenants. All preliminary requirements will need to be met per the subdivision ordinance.

Motion to approve Sketch/Letter of Intent made by Tom Cooper. Seconded by Chad Erk. Vote Unanimous. Motion Carried



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PUBLIC COMMENT

- Sue Broadhurst wanted to thank everyone who attended the quorum of the Planning Commission on February 13, 2024; she stated the quorum was informative and everyone was respectful. She recommended checking for grammatical errors in online publications. Lastly, she asked to publish the Planning packets online.

OLD BUSINESS

- Discussion of the Temporary Campground site definition and fees.

NEW BUSINESS

BOARD DISCUSSION

- Discussion of Planning Office Sketch/Letter of Intent Application-Submission Requirements and the Preliminary Plat & Plan Checklists to be given to landowners.
- Chairman Lewis advised the Planning Office to be mindful of upcoming Planning Board Meeting dates, due by dates, times etc. and be sure to uphold said dates and times.

Motion made by Chad Erk to adjourn. Seconded by Cody Burke. Vote Unanimous. Motion carried.
Meeting adjourned at 2:14 P.M.

Respectfully Submitted: _____

Cristina Wilson
Director Butte County Planning