

Redwater 4-H Council Minutes

May 18, 2020 6:00 PM

Via Zoom Virtual Meeting due to Covid-19 Pandemic

Amy Clark, President, called the meeting to order at 6:47 PM

Members present:

Michelle May and Cindy Riley - Butte-Lawrence County Extension Representatives

President: Amy Clark

Vice President: Shawnie Mackaben

Treasurer: Melissa Dean

Secretary: Mark Heine

Butte County: Shannon Davis, Amy Clark, Shawnie Mackaben, Holly Main, Nicole Jones, Jamie Hockenbary, Missy Lutz, Jessica McGregor, Kim Ford, Jackie Clements, Holly Ollivia, Verla Little, Linda Johnson, Sammi Hansen, Betsy Burtzlauff, Jackie Clements, Marilyn Hesper

Lawrence County: Mark Heine, Melissa Dean, Roxie Tetrault, Mary Pochop, Brandy Vavruska, Raye Brown, Kindra Gordon, Ida Marie Snorteland

Youth Representative: Serena Davis

Secretary's Report:

-Mark Heine presented the secretary's report from March 30, 2020.

-Nicole Jones made a motion to approve the secretary's report with **no** corrections. Jamie Hockenbary seconded the motion. **Motion carried.**

Treasurer's Report:

-Melissa Dean presented the treasurer's report.

-Checking account balance was **\$9401.08** as of **May 18, 2020**. There are \$1802.28 of outstanding checks. There is a deposit of **\$1465.16** to be placed in the checking account.

-Mark Heine made a motion to approve the treasurer's report. Nicole Jones seconded the motion. **Motion carried.**

Committee Reports:

A. Distribution of SDSU Foundation Funds

-Each county was asked to meet and vote on a cohesive policy that both counties would follow for distribution and reporting of the SDSU Foundation Funds. Please see Section B under the Committee Reports from the Redwater 4-H Council Minutes from March 30, 2020 for policy information.

-Butte County Leaders have recommended that a clause be placed for a **Retrospective Request for Funding** be placed for an event if the cost of the event exceeds their original request. A narrative section will be added to explain the needed funding. This will be added to the policy.

-Lawrence County Leaders approved the presented policy as written.

-No vote or approval was needed from Redwater 4-H Council on this matter.

Old Business:

A. Signage for Fairgrounds:

-It has been recommended by both the Butte and Lawrence County Leaders that the making of signs for buildings at the county fairgrounds be postponed until 2021.

B. Banked Recognition Points Withdrawal:

-Awards and Recognition Committee - Kindra Gordon, Holly Main, Marci Heine, Cindy Riley, and Michelle May met on April 21, 2020 via Zoom to discuss adding information about using banked points for trips and/or camps to the 4-H Handbook. This **new information** and changes that were approved from the Redwater Meeting from 3/30/2020 will be added to the 4-H Handbook and **emailed** to the 4-H Leaders and placed on the **Newsletters on 4-H Online** by Cindy Riley by the end of May 2020.

-Both Butte and Lawrence Counties reviewed these new additions/changes by the Awards and Recognition Committee at their most recent leaders meetings and were **approved** with no recommended changes.

-Kindra Gordon presented the following changes from the Awards and Recognition Committee meeting from April 21, 2020 via Zoom:

1. Banked points should be utilized and applied to trip costs prior to the trip. The 4-H member will need to work with the county office and their respective Leader's Association to do this.
2. In the event that a 4-H member and the office forgets to apply the banked point funds, a special request will be considered to pay the funds directly to the member.
3. Banked points **cannot** be transferred to another 4-H member or 4-H sibling.
4. If the 4-H youth decides they are not going to apply their banked points toward a trip, they have the opportunity to cash out their banked points in the form of gift cards or 4-H merchandise offered immediately following the recognition awards program for the year.

-Holly Main made a motion to approve the following changes to banked points in the 4-H Handbook on pages 13 and 14. Mary Pochop seconded the motion. **Motion carried.**

C. EIN Procedure Update - presented by Cindy Riley

-Several clubs have already changed their names and received their new EIN through SDSU.

-The EIN can be changed online if you haven't done this already.

-If you have received your **new EIN**, a copy needs to be provided to Cindy Riley at the extension office for their records.

-Clubs have until **July 15, 2020** to submit for your new EIN.

D. Update on Fair Survey for 2021 Dates out to the Public:

-A previous survey was only sent to 4-H members and families.

-The Fair Board wanted further community and public input and recommended a new survey be placed in local newspapers.

-Colleen Brunner, Fair Board member, volunteered to help with placing a survey in the Belle Fourche Beacon. The office has had no contact with her regarding this. Cindy will contact her in the near future to coordinate their efforts.

-This will be discussed further at the next Redwater Council Meeting on June 9, 2020.

E. CDM Contests:

-Michelle May presented the following information:

1. One "live" CDM contest was held in Lawrence County prior to the Covid-19 pandemic.
2. Two "virtual" CDM contests have been held via online links.
3. The **last** virtual CDM contest will be available online from May 20, 2020- May 27, 2020.

-**All** CDM contests will be tallied up by early June 2020 and teams chosen by mid-June 2020.

-The top **2 scores** for each 4-H participant will be used for selecting the SD Stair Fair participants. This would include the 1 "live" and 3 "virtual" contests.

-The 1st "virtual" contest had 7 participants and the 2nd "virtual" contest had 9 participants.

F. YQCA:

-Michelle May presented the following information:

-YQCA training has been reduced to a **recommended activity** instead of a requirement.

-There will be **no** refunds to participants who have already completed their YQCA training for 2020.

-If you are signed up for a class and the course has been cancelled, you may request a refund.

G. Horse Safety and 4-H Horse Show:

-This is still a requirement to participate. The extension office had 2 successful training sessions via Zoom

-Their paperwork and online photo is still a requirement for 4HOnline.

-The Horse Identification form will **NOT** be required to be uploaded into the 4HOnline this year since the animal identification is entered into 4HOnline.

-Animal identification is still **required** to be entered into the 4HOnline by June 1, 2020.

-Achievement Form - Training is still required, but the form does **NOT** need to be signed by a 4-H volunteer or professional. Family uploads to 4HOnline by normal deadline.

-Lease form - The only signatures that will be required on this form are those of the 1.) animal owner and 2.) the lessee and/or their family

-State Horse Show Registration - The 4-H Horse Show **deadline** is August 11, 2020 and the 4-H Horse Show (modified and in person) in Huron on August 29-30, 2020.

-Health Certificates - An up to date Health Certificate will still be required at The State Horse Show.

Horse Photo - A photo of your horse is still required to be uploaded into the 4HOnline.

-All local qualifying requirements have been universally waived to participate in the SD State 4-H Horse Show.

-4-Her's will **not** be eligible for state competition if they have **not** met all these requirements.

New Business:

A. Proposed Amendments to the Redwater 4-H Council By-Laws:

-Presented by Amy Clark

-Redwater 4-H Council started in 2016. The initial by-laws were approved on 9/15/2016.

- Great care was used to have equal representation from both counties on the Redwater 4-H Council
- Two years ago, Raye Brown brought up concerns about the officer selection process.
- Amendments to the Redwater 4-H Council By-laws have to be discussed at 3 separate Redwater Council Meeting for approval.
- The **current** Redwater 4-H Council By-laws have been enclosed below:

[Redwater 4-H Council Bylaws 9/15/2016](#)

- This will be discussed further at the next Redwater 4-H Council Meeting on June 9, 2020.

[Proposed Amendments to Redwater 4-H Council By-Laws 1st Draft May 18, 2020](#)

- Raye Brown and Amy Clark will work on these changes. If anyone else would like to participate in this process, please call Amy Clark or the extension office.

B. Covid-19 Update from SDSU:

- Michelle presented the following information:
- Holly Main suggested that each committee meet prior to our next Redwater 4-H Council Meeting on June 9, 2020 to discuss recommendations for Covid-19 and for coordination at the Fair.

-Prior to June 1, 2020, **all** 4-H committees will meet individually with Michelle May and Cindy Riley to discuss how the committees will proceed forward with Plan A or B once the state makes their recommendations on June 1, 2020. This information would be valuable for the Fair Board to discuss and to make recommendations at their June 1, 2020 meeting. These recommendations by the committees will be presented to the Redwater 4-H Council on June 9, 2020 in **written form** for review.

-A survey will be sent out to 4-H participants that will ask if they would want and be able to participate with the use of a virtual platform and if they are interested in exhibiting projects if they are only to receive a **participation ribbon. At this time, there are no plans for awards or trophies to be given at the Fair.** Holly asked if the survey would include the question, "Are 4-H participants willing to commit to social distancing and wearing masks at the Fair?". Michelle will add this question to the survey.

-Serena Davis suggested that we should wait to see what recommendations are made by the state on June 1, 2020 prior to making any alternative plans for the B/L County Fair.

- Michelle May has kept close contact with other extension agents across the state to discuss further ideas about how to proceed.

-A long discussion and positive comments were raised about how we can embrace the use of virtual technology with static and non-static projects.

-Open Class participation at the will be discussed at our next Redwater 4-H Council Meeting.

-As previously discussed at the Redwater 4-H Council on September 23, 2019, a committee needs to be formed or placed under the responsibility of another committee (i.e. Static Committee or Awards and Recognition Committee) to meet the upcoming deadlines associated with mailing the sponsorship letters in June 2020. This will be readdressed at the next Redwater Council Meeting on June 9, 2020.

Upcoming Meetings/Events:

- The next ***Redwater Council Meeting*** will be on **Tuesday, June 9, 2020 at 6:30 PM via Zoom** due to the Covid-19 pandemic.
- Fair Board Meeting - leaders encouraged to attend - June 1, 2020 at 6:30 PM via Zoom
- TLC virtual - registration open until May 27, 2020. Event: June 1-5, 2020
- Jr. Leaders meet June 14, 2020 at 4:30-5:30 PM via Zoom
- Horse Show is scheduled for June 29, 2020 with time and format TBD
- Fair Board Meeting - July 6, 2020 at 6:30 PM
- Currently, the Butte-Lawrence County Fair Dates are from July 28, 2020- August 1, 2020

Meeting was adjourned at 8:15 PM.

Respectfully submitted, Mark Heine