

## Assessment Notices arriving March 1, 2022

Assessment notices will be arriving in your mailbox so please check your assessment notice for an **Owner-Occupied Classification**. Call the Director of Equalization if this property qualifies but does not have it. Complaint on your assessment may be made to your local Township or Municipal Board of Equalization by filing a written notice of appeal with the clerk of the local board of equalization no later than the Thursday preceding the third Monday in March (postmarked by deadline is considered timely). The local board of equalization meets on the third Monday in March and is in session for five days. From the decision of your local board, you may appeal to the county board by filing a written notice of appeal with the county auditor located at 117 5<sup>th</sup> Ave. Belle Fourche, SD 57717 on or before the first Tuesday in April (postmarked by deadline is considered timely). County Board of Equalization meets on the second Tuesday in April and shall adjourn no later than three weeks after the second Tuesday in April. Appeal from your County Board may be taken to the State Office of Hearing Examiners. Such written notice must be filed with the Chief Hearing Examiner, Foss Building, 523 East Capitol, Pierre, South Dakota 57501, no later than the third Friday in May (postmarked by deadline is considered timely). Appeals to the Circuit Court may be taken from the county board or the Office of Hearing Examiners within thirty days from the publication of the decision. An appeal from the county board to circuit court will prevent an appeal to the Office of Hearing Examiners. However, you may appeal the decision of the Office of Hearing Examiners to circuit court.

Required by SDCL 10-6-154 (PT-5C) (7/09)

Notice of assessment--Use of uniform information. The director of equalization shall mail or transmit electronically a notice of assessment to each property owner not later than March first. The secretary of revenue shall prescribe uniform information which shall be used by the director of equalization for notification of property owners as required by this section.

Respectfully Submitted: \_\_\_\_\_

Donna Jones  
Butte County Director of Equalization & Planning

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