

Regular Meeting Minutes
Butte County Courthouse
Commission Meeting Room
839 5th Avenue
Belle Fourche, SD 57717
Phone: 605-892-4485

Tuesday, January 21, 2025

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 9:30 A.M. on Tuesday, January 21, 2025. Commissioners present were Ager, Erk, Walton, Batterman, and Brunner.

Chair Ager called the meeting to order and led the group in the Pledge of Allegiance.

Chair Ager called for a moment of silence/reflection. Discussion was held regarding changing to time of prayer and reaching out to committee members, the public, and ministerial associations for future meetings.

Motion by Walton, Second by Batterman to approve the meeting agenda no changes. Vote Unanimous. Motion Carried.

Motion by Erk, Second by Brunner, to approve the Consent Agenda Items with no changes. Vote Unanimous. Motion Carried.

Consent Agenda - The following items were placed on the consent agenda for final action to be taken on all items by a single vote. Any item may be removed from the consent agenda by any member of the Commission for separate consideration.

- a. Approval of regular meeting minutes – 07Jan2025
- b. County Lien Report

LIEN REPORT
BUTTE COUNTY

	EXPENSES DEC 2024	EXPENSES YTD	RECOVERED DEC 2024	RECOVERED YTD
CAA/PUBLIC DEFENDER	\$ 20,300.84	\$ 271,802.18	\$ 9,510.97	\$ 43,360.07
JAIL	\$ 39,470.52	\$ 362,213.47	\$ 9,396.39	\$ 48,111.90
POOR LIEN	\$ 800.00	\$ 4,853.78	\$ 0.00	\$ 0.00
REG JUV DETENTION	\$ 5,550.00	\$ 130,495.00	\$ 3,270.00	\$ 90,817.98

- c. Bills per Printout
- d. Apportioning and Other payments
- e. Register of Deeds Report
- f. Abatements:
 - i. 07.1.07.1.A
 - ii. 16.01.061.02
 - iii. 08.2.01.3.5.1
 - iv. 08.3.04.R
 - v. 08.2.RH.09M
- g. Highway: Bridge Reinspection Program Resolution
- h. Wage Adjustments
 - i. Auditor: Becky Bachman, Tier 2 longevity \$25.75
 - ii. Equalization; Cristina Wilson Tier 2 longevity \$65,701.64 + \$3,670.71 annual

Larry Dean Department of Transportation was on the phone to answer question regarding FHWA Urban Area Map Belle Fourche Boundary change. Mr. Dean gave some background on the need and process for changes such as this. Population density determines urban vs rural boundary designation and traffic makes determination.

Motion by Brunner, Second by Erk, to permit Chairman Ager to sign the FHWA Urban Area Map Belle Fourche Boundary change. Vote Unanimous. Motion Carried.

Beginning at 9:45 AM opportunity for public comments was opened with Dale Simanton, Calvin Fickbohm, and Sue Broadhurst providing comments regarding chairman terms and policy, resolution on mandates on electronic tagging, bills for old jail electric, motions, planning board commissioners, chairman election, utilities, Roberts Rules of Order, and Planning Commission title.

Motion by Brunner, Second by Erk, to adopt the 2025 Committee Appointments appointed by Chair Ager. Vote Unanimous. Motion Carried.

Sheriff Lamphere provided a monthly activity report. Lamphere discussed recent purchase of pickup, surplus previous vehicle to highway, and cyber security concerns.

Discussion was held regarding Court Services and the court room "flip". Judge Day gave a background on the project, grant, and HVAC. Judge Day spoke on the need for the flip (safety, needed updates). Additional discussion was held regarding potential for new space and developing plan to have courtroom built as needed. Ager will reach out to city regarding using city chambers.

Court Services had a survey completed and the results of Safety Survey Needs include:

- a) New office main entrance door with a security pass to enter and push button to exit.
- b) A security camera in the lobby for clients sitting in the hallway and another camera inside the Court Services office but only pointing towards the main door entrance.
- c) Office walls for Chanda.

It was decided to obtain quotes for a security door and cameras until more options can be found.

A five-minute recess was called.

Auditor Annie Capp presented an activity report for the Auditor's Office including end-of-year activities, tax bills, and building activities. Auditor Capp mentioned the last five years of statistics for lien recoveries.

Motion by Erk, Second by Batterman to permit Chair Ager to sign the Lease Agreement between DOH and Butte County. Vote Unanimous. Motion Carried.

Motion by Batterman, Second by Erk to approve Letter of Support for DOT Kahler Memorial Bridge Reconstruction. Vote Unanimous. Motion Carried.

Motion by Erk, Second by Brunner to approve revised Resolution 2025-01; Establish Official Depositories. Vote Unanimous. Motion Carried. The address for Highmark Federal Credit Union updated.

RESOLUTION 2025-01 Establish Official Depositories

WHEREAS, SDCL 7-20-13 requires the County Board of Commissioners to approve the designation of each depository for the deposit of county funds, and

WHEREAS, several different financial institutions are doing business in Butte County and meet the requirements established under SDCL Chapter 7-20, and

WHEREAS, the Butte County Treasurer has requested the following financial institutions be designated as official depositories for the fiscal year 2025: Pioneer Bank & Trust 700 State Street, Belle Fourche, SD, First Interstate Bank 41 5th Avenue, Belle Fourche, SD, Northern Hills Federal Credit Union 2211 Dakota Ave, Belle Fourche, SD, Highmark Federal Credit Union 1842 5th Avenue, Belle Fourche, SD, First National Bank 217 Girard Avenue, Newell, SD, and

BE IT THEREFORE RESOLVED, that the Butte County Board of Commissioners designate the above named financial institutions as official depositories for Butte County for the fiscal year 2025.

Dated this 7th day of January 2025.

BOARD OF BUTTE COUNTY COMMISSIONERS

/s/:
James Ager , CHAIRPERSON

ATTEST:/s/: Annie Capp
Annie Capp, BUTTE COUNTY AUDITOR

Motion by Batterman, Second by Erk to approve Revision to 2025–06; Establishment of Annual Wages for fiscal year 2025; Establish Official Depositories. Vote Unanimous. Motion Carried. Corrected wages for Dwayne Heidrich, Lori Johnston, and John Zeestraten and added wage scale for legal secretary and paralegal.

RESOLUTION 2025–06 **Establishment of Annual Wages for fiscal year 2025**

WHEREAS, in accordance with SDCL 6-1-10, a list of annual salaries for Butte County Officials and employees for the Year 2025 must be published, and

BE IT THEREFORE RESOLVED that the following list is the annualized salaries and hourly pay rates for Butte County employees in the Year 2025.

Salary employees: Barnaud, Tim - States Attorney \$112,455.60, TBD - Deputy States Attorney \$89,115.62, McCartney, LeEllen - Deputy States Attorney \$41,184.00, Lamphere, Fred – Sheriff \$83,455.42+Emergency Manager \$10,231.52, Brunner, Julie – Register of Deeds \$67,948.04, Lensegrav, Deb – Treasurer \$67,199.24, Capp, Annie – Auditor \$64,952.84+Commissioner Assistant \$12,600.12, Wilson, Cristina – Director of Equalization \$64,952.84+Planning Director \$ 2,921.91, Saivong, Jasen - Veteran Service Officer \$22,850.09+EM Administrator \$11,830.52, Ager, James – Commissioner \$19,106.36, Batterman, Terry – Commissioner \$19,106.36, Brunner, Tom- Commissioner \$19,106.36, Erk, Chad - Commissioner \$19,106.36, Walton, Frank – Commissioner \$19,106.36.

Hourly employees:

Abraham, Heather \$21.17, Bachman, Becky \$25.39, Cooper, Kim \$23.85, Day, Julia \$28.15, Fickbohm, Collette \$25.60, Fox, Krinda \$25.29, Franke, Brian \$19.63, Freed, Dennis \$27.49, Goshorn, Megan \$21.17, Hahne, Bailey \$29.70, Hale, Cassandra \$22.93, Hanzlik, Colin \$23.29, Heidrich, Dwayne \$34.73, Heidrich, Sandra \$27.26, Hendrickson, Lindsey \$22.13, Herman, Josh \$24.41, Homola, Aric \$27.64, Jensen, Heidi \$25.75, Johnston, Lorita \$27.62, Jones, Polly \$25.39, Keegan, Kelly \$29.35, Kenoyer, Patrick \$28.21, Kiley, Clara \$27.98, Kindsfater, Mary Elizabeth \$27.26, Larson, Mark \$24.41, Lippincott, Stephanie \$22.13, Mahaffy, Lonnie \$24.41, March, Jason \$32.17 + EM Admin 2 \$2,921.91, Mckenzie, Casey \$29.70, Monier, Marc, \$24.41, Nelson, Gerald \$23.57, Nelson, Jobe \$22.49, Nelson, Lisa \$30.11, Nemire, Karen \$22.13, Pickett, Victoria \$25.60, Ramirez, Johnna \$23.85, Rath, Crystal \$26.47, Riley, Cindy \$24.21, Roberts, Paula \$24.57, Scheller, Siri \$23.85, Smith, Anthony \$27.13, Stegelman, Sean \$26.96, Stuen, Kordell \$28.26, Thompson, Katy \$28.15, Thompson, Mary \$23.85, Tokley, Lori \$25.60, Welles, Amy \$27.62, Yule, Bailee \$24.08, Zeestraten, John \$24.41.

Other

Planning Commission \$1,200.00 per year, Coroner \$175.00/call + \$25 Admin, Guards/Matron \$19.63/hour, Part Time Certified Law Enforcement \$21.00/hour, Election Workers \$25.00/school – Deputy \$175.00/election – Superintendent \$225.00/election, Post Election Audit board \$20/hr.

General Staff	Starting	Step 2	Step 3	Full Wage
Skill Level 1	\$17.99	\$19.05	\$20.11	\$21.17
Skill Level 2	\$18.81	\$19.92	\$21.03	\$22.13
Skill Level 3	\$20.28	\$21.47	\$22.66	\$23.85
Office Supervisor	\$21.58	\$22.85	\$24.12	\$25.39

Sworn Deputies	Starting	Step 2	Step 3	Full Wage
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Sworn Deputies	\$23.17	\$24.54	\$25.90	\$27.26
Sr Sworn Deputy	\$24.34	\$25.77	\$27.20	\$28.63
Chief Deputy Auditor	\$25.28	\$26.77	\$28.26	\$29.75

<u>Equalization/ Planning</u>	<u>Starting</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Full Wage</u>
General Skill Level 1	\$17.99	\$19.05	\$20.11	\$21.17
General Skill Level 2	\$18.81	\$19.92	\$21.03	\$22.13
General Skill Level 3	\$20.28	\$21.47	\$22.66	\$23.85
Assessor Skill Level 1	\$18.81	\$19.92	\$21.02	\$22.13
Assessor Skill Level 2	\$20.27	\$21.47	\$22.66	\$23.85
Assessor Skill Level 3	\$21.15	\$22.39	\$23.64	\$24.88

<u>Sheriff Department</u>	<u>Starting</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Full Wage</u>
Sheriff Deputy 1	\$23.49	\$24.87	\$26.25	\$27.64
Sheriff Deputy 2	\$24.37	\$25.80	\$27.23	\$28.67
Sheriff Deputy 3	\$25.24	\$26.73	\$28.21	\$29.70
Chief Deputy	\$27.34	\$28.95	\$30.56	\$32.17
Civil Deputy	\$16.69	\$17.67	\$18.65	\$19.63
Civil Deputy 2	\$19.49	\$20.64	\$21.78	\$22.93
Civil Deputy 3	\$20.28	\$21.47	\$22.66	\$23.85

Dispatch Center	Starting	Step 2	Step 3	Full Wage
Skill Level 1	\$19.88	\$21.67	\$22.88	\$24.08
Skill Level 2	\$20.30	\$23.04	\$24.32	\$25.60
Skill Level 3	\$20.72	\$23.50	\$24.81	\$26.11
Head Dispatcher	\$22.23	\$25.01	\$26.40	\$27.79

<u>Highway</u>	<u>Starting</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Full Wage</u>
Highway Supervisor	\$28.91	\$30.61	\$32.31	\$34.01
Highway Administrator	\$23.17	\$24.54	\$25.90	\$27.26
Foreman				\$28.26
Mechanic				\$26.96
Skill Level 3				\$26.41
Skill Level 2				\$24.41
Skill Level 1				\$24.08
Starting				\$23.82

<u>States Attorney</u>	<u>Starting</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Full Wage</u>
Legal Assistant	\$21.58	\$22.85	\$24.12	\$25.39
Paralegal	\$23.17	\$24.54	\$25.90	\$27.26

Butte County Employees rates are adjusted an additional \$0.36/hour at 6, 11, 16, and 21 years of service.

Dated this 21st day of January 2025.

BOARD OF BUTTE COUNTY COMMISSIONERS

/s: _____
James Ager, CHAIRPERSON

ATTEST: /s: _____
Annie Capp, BUTTE COUNTY AUDITOR

Motion by Erk, Second by Walton to Indigent burial fees at \$2,000 for Cremation and \$2,500 for Traditional Burial. Vote Unanimous. Motion Carried.

Discussion was held regarding 2025 Opioid Distributions. Motion by Erk, Second by Brunner to distribute 2025 Opioid Distributions equally among ABC, New Dawn, NH Drug Court, and Compass Point. Vote Unanimous. Motion Carried.

Motion by Erk, Second by Walton to approve Indigent burial request at \$2,000 for Cremation. Vote Unanimous. Motion Carried.

Motion by Batterman, Second by Erk, to enter into Executive Session: Cyber Security 1-25-2(6.d) at 11:07 AM. Vote Unanimous. Motion Carried. Exited Executive Session at 11:50 AM. No action was taken as a result of Executive Session.

Committee Reports were given:

- Commissioner Erk – Interviews for 4H Educator will be held Jan 31, 2025.

Old/Unfinished/New

- Motion by Erk, Second by Brunner to approve the recommendation from the board to appoint Dennis Mez to the Butte/Lawrence Fair Board. Vote Unanimous. Motion Carried. Commissioner Erk thanked Dwight Kitzan for serving on the board as a superior board member.
- Motion by Erk, Second by Batterman to appoint Bill Norwood to the Building Committee.
- Reached out to a couple of people to check the soil at the Admin building – more to come
- Beacon contacted to begin publishing minutes and notices.

Informational – Commissioner Orientation January 28, 2025.

Motion by Erk, Second by Walton to adjourn the meeting at 12:10 P.M. Vote Unanimous. Motion Carried.

PAYMENTS

SALARY

ASSESSOR'S OFFICE/PLANNING \$8,872.82, AUDITOR'S OFFICE \$12,869.41, BUILDING \$4,361.30, COMMISSIONERS \$4,893.78, DISPATCH \$16,310.02, ELECTION \$0, EM/911 \$989.72, EXTENSION \$1,936.80, HIGHWAY DEPT/WEED CONTROL \$26,276.89, JUDICIAL \$0, NURSE'S/WIC OFFICE \$1,213.93, REGISTER OF DEEDS OFFICE \$4,794.50, SHERIFF/JAIL DEPT \$21,907.18, STATES ATTORNEY OFFICE \$15,187.25, TREASURER'S OFFICE \$10,518.99, VETERAN SERVICE OFFICE \$878.85.

COUNTY SHARE FICA

BUTTE COUNTY SHARE \$9,736.13

SDRS RETIREMENT

BUTTE COUNTY SHARE \$7,349.08

GROUP INSURANCE

BUTTE COUNTY SHARE \$24,348.90

PROFESSIONAL SERVICES

A LEE \$136.50, A HILL \$153.04, BMS \$400.00, BLUPK \$87.42, CPFRST EQPT \$42,009.20, CHLDS HOME SOCTY \$750.00, CTY OF RC \$160.00, DOH \$315.00, DBL STR CMPT \$6,826.65, ECLB \$563.67, EXCTVE MGMT FNCE \$14.04, HLPRT & HLE \$1,200.70, WTNS FEE \$20.00, - JOE DRT SPTC \$300.00, KINY LAW \$1,388.87, L&S RSTRN \$1,212.35, MAPS \$2,663.75, , MNMNT SPF \$2,371.98, - NTNL MED RSCS \$350.00, NLSN LAW \$322.00, PNGTN CNTY JAIL \$736.58, PLAN DLVP \$2000.00, RDWTR 4-H \$395.00, RYL SPRY \$1,265.00, RUSH COMM \$180.25, SCHLMN LAW \$4,248.73, SD ASSN OF CNTY OFCLS \$362.00, SD ASSN OF CNTY COMM \$789.00, SD DPT REV \$916.74, SD DVLPTL CNTR \$60.00, SD STE 4-H OFCE \$790.00, SRVAL \$1,119.52, STRGS AMBL \$978.66, THMSN RTRS \$559.26, TYLR BSNS \$ 697.35, TYLR TECH \$6,131.81, VNGRD \$12,525.00,

PUBLICATIONS

BH PIONR \$101.25

RENT/LEASE

CNTRY BSNS \$366.31, CLGN OF BH \$135.00, BH PURE \$202.50, PTNY BWES \$267.06,

REPAIRS/MAINTENANCE

A PROS \$966.29, BTLR MCHN \$6,903.04, RNDY TIRE \$1,800.95, SPF ELTC \$112.24, WSTRN COMM \$209.60, WTS CNYN MTRS \$40.32

SUPPLIES

AUTO VALUE BF \$1,187.53, BARCDE \$111.86, CBH \$2,725.44, MCGAS \$1,205.75, MG OIL \$8,696.42, OFCE EMPO \$247.44, ORLY AUTO PRTS \$143.50, PRAI AUTO \$243.89, RUNGS \$12,364.79, WARNG BF \$53,927.00

TRAVEL/CONFERENCE**UTILITIES**

BUTTE ELECTRIC COOP \$32,735.69, BTTE MDE WTR \$55.00, (03183)CNTRYLNK \$979.73, (10191)CNTRYLNK \$148.10, GLDN WST \$23.45, MDU \$24.19, TWN NSLND \$80.26

APPROVED BY THE COMMISSION:
James Ager, Chairperson

ATTEST: Annie Capp, Butte County
Auditor