

Regular Meeting Minutes
Butte County Courthouse
Commission Meeting Room
839 5th Avenue
Belle Fourche, SD 57717
Phone: 605-892-4485

Tuesday, March 21, 2023

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 1:00 P.M. on March 21, 2023. Commissioners present were Harms, Walton, Herman, and Erk.

Chairperson Harms called the meeting to order and led the group in the Pledge of Allegiance.

Motion by Walton, Second by Erk to approve the meeting agenda with no changes. Vote Unanimous. Motion Carried.

Motion by Herman, Second by Walton to approve the Regular Scheduled Minutes from March 7th, with one change (date of Planning Meeting). Vote Unanimous. Motion Carried.

Motion by Herman, Second by Erk to approve the Auditor's Monthly Settlement with Treasurer. Vote Unanimous. Motion Carried.

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
BUTTE COUNTY
February 2023**

CHECKING/SAVINGS ACCOUNTS

Wells Fargo Checking	\$	102,294.82	
First Interstate Bank	\$	2,016,602.71	
Pioneer Bank & Trust	\$	<u>50,952.44</u>	
Total Checking/Savings Accounts	\$		2,169,849.97

INVESTOR ACCOUNTS

Pioneer Bank and Trust		921,253.84	
First Interstate Bank Account		<u>1,517,188.58</u>	
Total Investor Accounts	\$		2,438,442.42

CERTIFICATE OF DEPOSIT

First National Bank	\$	2,753,914.02	
Pioneer Bank & Trust		<u>1,000,000.00</u>	
Total Certificates of Deposit	\$		3,753,914.02

Cash on Hand	\$	<u>1,745.00</u>	
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TOTAL CASH ACCOUNTS	\$	<u>8,363,951.41</u>	
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Insufficient Fund Checks In-process	\$	<u>0.00</u>	
Total General Ledger Balance	\$	<u>8,363,951.41</u>	

<u>/s/ Annie Capp</u>	<u>3/17/2023</u>
COUNTY AUDITOR SIGNATURE	DATE

<u>/s/ Debra Lensegrav</u>	<u>3/17/2023</u>
COUNTY TREASURER SIGNATURE	DATE

Motion by Erk, Second by Walton to approve the County Lien Report. Vote Unanimous. Motion Carried.

LIEN REPORT BUTTE COUNTY

	EXPENSES FEB 2023	EXPENSES YTD	RECOVERED FEB 2023	RECOVERED YTD
CAA/PUBLIC DEFENDER	\$ 20,687.52	\$ 41,927.83	\$ 2,525.51	\$ 5,636.59
JAIL	\$ 27,842.71	\$ 60,296.51	\$ 8,024.57	\$ 14,629.35
POOR LIEN	\$ -1,137.62	\$ -1,137.62	\$ 0.00	\$ 0.00
REGIONAL JUV DET	\$ 1,065.00	\$ 1,110.00	\$ 0.00	\$ 4,481.58

Motion by Walton, Second by Herman to approve payment of bills per printout as presented with no changes. Vote Unanimous. Motion Carried. Approval Sheet signed by all Commissioners and Auditor.

Motion by Walton, Second by Erk to approve payment of apportioning and other payments per printout with no changes. Vote Unanimous. Motion Carried. Approval Sheet signed by all Commissioners.

Motion by Herman, Second by Erk to approve the Register of Deeds Report. Vote Unanimous. Motion Carried.

Motion by Herman Second by Walton to approve Travel Requests as presented with no changes. Vote Unanimous. Motion Carried.

- Emergency Management – Jasen Saivong to attend Salamander Training in Madison, SD on May 2, 2023.
- Register of Deeds – Julie Brunner to attend 2023 Spring SDACO Workshop (New Officials) in Pierre, SD from April 18-20, 2023.

Abatements: Director of Equalization Donna Jones and Treasurer Debbie Lensegrav presented five abatements for commissioner review and approval:

- Motion by Erk, Second by Walton to deny the abatement request for 15.82.01.02 in the amount of \$477.78 as presented by Director of Equalization Donna Jones due to insufficient application. Vote Unanimous. Motion Carried.
- Motion by Walton, Second by Erk to approve the abatement request for 16.01.040.22 in the amount of \$909.79 as presented by Director of Equalization Donna Jones. Vote Unanimous. Motion Carried.
- Motion by Herman, Second by Erk to approve the abatement request for 15.63.04.22 in the amount of \$506.84 as presented by Director of Equalization Donna Jones. Vote Unanimous. Motion Carried.
- Motion by Walton, Second by Herman to approve the abatement request for 13.5.19.1.5 in the amount of \$19.37 as presented by Treasurer Debbie Lensegrav. Vote Unanimous. Motion Carried.
- Motion by Herman, Second by Erk to approve the abatement request for 16.01.026.09 in the amount of \$445.74 as presented by Treasurer Debbie Lensegrav. Vote Unanimous. Motion Carried.

Beginning at 1:15 PM the following citizens appeared during the Public Comment Session:

- Sue Broadhurst expressed a list of concerns that she would like to have answered by the Commissioners.

- Katie Hoffman expressed concerns regarding the behavior of the Commissioners and State's Attorney.
- Dale Simanton had questions regarding grow farm inspections.

SDSU Extension Advisor, Michelle May, presented an activity report which included updates for February and March 2023, proposed remodel/expansion in the extension office, and an \$8,000.00 grant for the Butte Lawrence County Fairgrounds. Motion by Walton, Second by Erk to approve Commissioner Walton to get together with Greg Cornett on upgrading the 4-H/Extension Office if it all looks acceptable. Vote Unanimous. Motion Carried.

Butte Lawrence County Fairgrounds Chairman Chad Mackaben came before the Commissioners, along with Shanna Howell and Tom Mackey, to discuss plans for the Arena Upgrade Grant.

Highway Supervisor Dwayne Heidrich provided an activity report for his department.

Heidrich also provided information regarding gravel crushing needed this summer. Commissioners Herman and Erk told Heidrich to get bids for crushing gravel.

Motion by Walton, Second by Erk to approve surplus of a 2004 Dodge Ram 1500 pickup from the Highway Department. Vote Unanimous. Motion Carried.

Black Hills Bud Dispensary and Cultivation License Renewal Applications were considered. Issues of the buildings being less than 1,000 and 500 feet from residences were discussed.

Motion by Erk, Second by Herman to deny Black Hills Bud Dispensary License Renewal. Vote Unanimous. Motion Carried. A roll call vote was held with Harms voting - aye, Walton - aye, Herman - aye, and Erk - aye. Vote Unanimous. Motion Carried.

Motion by Erk, Second by Walton to deny Black Hills Bud Cultivation License Renewal. Vote Unanimous. Motion Carried. A roll call vote was held with Harms voting - aye, Walton - aye, Herman - aye, and Erk - aye. Vote Unanimous. Motion Carried.

State's Attorney LeEllen McCartney presented the activity report for her department.

Sheriff Lamphere provided an activity report for his department as well. He stated he had been in Reno for a conference that covered border and drug issues. Discussion was held regarding methamphetamines/fentanyl, THC, and CBD.

Accounts Payable, Becky Bachman, presented an activity report for the Auditor's Office including update of job descriptions/duties and records retention (files).

Motion by Erk, Second by Walton to go into executive session at 2:43 P.M. Vote Unanimous. Motion Carried. The Commissioners came out of executive session at 3:02 P.M.

Motion by Erk, Second by Herman to approve a request for 160 hours of sick leave from the Butte County Sick Leave Bank. Vote Unanimous. Motion Carried.

Committee Reports were given:

- Erk mentioned the Butte Lawrence County Fairgrounds Arena Grant.
- Walton gave an update regarding repairs at the Butte Lawrence County Fairgrounds from the hailstorm in June of 2022.

- Herman mentioned upcoming ambulance and highway meetings.
- Harms did not have anything new to report.

Old Business

- Keynen Merrell from Stereos 'N Stuff will be at the April 4th, 2023 Commissioners' Meeting.

New Business:

- Harms felt there should be someone or multiple people to recommend or deny Cannabis Renewal Applications before Commissioners' Meetings. Discussion was held regarding the matter.

Motion by Erk, Second by Herman to adjourn the meeting at 3:17 P.M. Vote Unanimous.
Motion Carried.

Payments

SALARY

ASSESSOR'S OFFICE/PLANNING \$8,992.14, AUDITOR'S OFFICE \$8,264.07, BUILDING \$3,911.33, COMMISSIONERS \$4,158.92, DISPATCH \$15,664.81, ELECTION \$2,047.98, EM/911 \$1,409.20, EXTENSION \$1,828.00, HIGHWAY DEPT/WEED CONTROL \$22,497.51, JUDICIAL \$915.95, NURSE'S/WIC OFFICE \$1,914.40, REGISTER OF DEEDS OFFICE \$4,320.38, SHERIFF/JAIL DEPT \$21,530.65, STATES ATTORNEY OFFICE \$12,632.53, TREASURER'S OFFICE \$10,437.20, VETERAN SERVICE OFFICE \$828.40.

COUNTY SHARE FICA

BUTTE COUNTY SHARE \$8,954.25

SDRS RETIREMENT

BUTTE COUNTY SHARE \$7,046.82

GROUP INSURANCE

BUTTE COUNTY SHARE \$33,306.66

PROFESSIONAL SERVICES

SD PB HLTH LAB \$340.00, R BCHMN \$100.00, ECOLAB \$514.25, PNNINGTN CO JAIL \$2,440.88, JURY FEES \$2,482.36, WTNSS FEES \$40.00, WSTRN SD JUV SRVC \$720.00, BHVR MNGMNT SYS \$2,400.00, MEADE CO AUD \$33,760.00, ROYL LWN \$1,188.75, SD DEP PUB SAF \$3,340.00, A HILL CONS \$90.30, CULLGN \$14.00, BARNAUD LAW \$6,235.33, STURGS AMBLNC \$290.70, FIRE PRO \$272.50, QUALFIED PRSRT SER \$3,906.06, J QUNN \$200.00, T ELLNGSN \$50.00, K DLHOYDE \$216.75, CITY RC \$120.00, STADM SPRTS GRLL \$285.23, BH PURE \$205.75, SD DPT OF TRANS \$6,997.92, NELSN LAW \$3,839.76, BH SEC SYS \$1,033.85, 605 THRPY \$3,400.00, Z PRODS \$399.00, MNMNT HLTH \$511.70, ALPINE IMPRSNS \$172.00, COUNTY DRG \$657.05, NRTHRN HLLS EYE \$72.88, SD PBLC ASS ALLNC \$195.28, W A MOSS \$1,400.00, PRDCTVTY PLS ACCT \$15.75, CORNTT CNST \$568.14, XCTV MGMT FIN OFF \$8.82, POWRPHN \$329.00, SDACES \$60.00

PUBLICATIONS

BH PIONEER \$1,436.43

RENT/LEASE

REPAIRS/MAINTENANCE

BTLR MCHNRY \$3,382.49, SCTT PETRSN MOTRS \$7,389.95, SERVLL \$1,005.59, FRONTR GLS \$500.00, KONE \$479.01, AUTO PROS \$109.87, E-Z FAB \$17.14, MNFCTRNG SYST \$248.73

SUPPLIES

LYNN'S DKOTAMART \$19.70, STRDVNT'S \$659.57, PRNT MRKT \$340.09, RUNNINGS \$1,111.76, CBH \$3,482.01, PRAIRIE AUTO PRTS \$136.17, M MAY \$625.68, FRST INTRST-MSTR CRD \$5,198.11, O'RLLY AUTO PRTS \$211.08, NUTRIEN AG SLTNS \$1,331.20, MG OIL \$8,402.60, CENTRY BUS PROD \$982.69

TRAVEL/CONFERENCE

SDSU EXT \$121.50

UTILITIES

BH NRGY \$555.42, MDU \$2,862.77, BUTTE ELCTRC \$747.59, BLUEPEAK \$1,359.53, GOLDN WST \$23.80, TWN NSLND \$75.76, CNTRYLNK \$1,553.96

APPROVED BY THE COMMISSION:

Stanley Harms, Chairperson

ATTEST: Annie Capp, Butte County

Auditor